



Class 2020 Senior Orientation Packet



Are you wondering what to do after high school? Many students aren't quite sure what they want to do after high school. Maybe you want to go to college or maybe you're considering the military. It is ok if you don't know RIGHT now. You have time to start investigating options and develop a plan.

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Senior Checklist



Fall of Senior Year

- Join a club or sport! Get involved! Ask your counselor if you need a place to get started
- Sign up for Remind 101 if you are not already
- Continue thinking about options and **plans for after high school**
 - Attend College/University (Technical, 2 year, 4 year)
 - Joining the Military
 - Apprenticeship
 - Job Corps (www.jobcorps.gov)
 - Workforce
 - Training and Certification Programs
 - Billings Adult and Community Education (www.billingsadultcommunityed.org/)
- Attend the **College/Career Fair** at MSUB
- Gather information on the **Military**
 - Talk to **Military Recruiters**
 - Decide on which branch of military you may be interested in
 - Take or retake the **ASVAB**
- Gather and complete **applications for jobs and internships**
- Gather and complete **applications to the schools** you are considering
 - Apply during **College Application Week** for waived or deferred application fees
 - Talk with college representatives, visit college websites, sign up to visit with college representatives when they are at Senior High
 - Pay attention to deadlines for admission, scholarships, housing, etc
 - Narrow down your list of colleges** and know the application and financial aid information for each school
- Gather information about **Financial Aid**
 - Attend the financial aid night at Senior
 - Complete your FAFSA (Opens on Oct. 1st)
 - Start applying for **scholarships**
- Review the **NCAA/NAIA Eligibility Standards** if you are planning on playing sports in college
- Register to Retake the ACT or SAT** if you want to improve your score
- Review **Graduation Requirements**. Make sure you are taking all of the classes you need in order to graduate, and the ones that will prepare you for your future.
- Complete/Submit** applications (college or job)
 - Make sure you have a completed and updated resume
 - Ask for letters of recommendation if needed
- Line up people to **write letters of recommendation** (choose people who actually know you- for example: teacher/counselor, employer/volunteer supervisor, community member.) Give them plenty of time to write the letter(s).

Spring of Senior Year

- Stay on top of your final spring semester classes
 - You still need to pass these classes in order to graduate!

- Continue to **apply for scholarships**
 - Be sure to watch deadlines!
- Make sure to complete your **FAFSA** by Feb. 1st.
- If you are **college bound, finalize your plans** to attend:
 - Send your transcript to colleges you are interested in or have been accepted to
 - Once you have made your decision, make sure you do the following:
 - Communication with the admissions office to make sure they have all of the information needed to finalize your enrollment
 - Attend Orientation at your college/university
 - Apply for housing
 - Apply for college/university-specific scholarships
- Finalize your **plans for after high school**
 - Send in job/apprenticeship/volunteer/internship **applications**
 - Update your **Resume**
 - Communicate with your employers
 - Communicate with your military recruiter



All Student Academic Assistance



All student homework assistance is normally available in room 128 on Tuesdays and Thursdays.

Tutoring Schedule for 2018-2019

<u>MATH 3-4 PM (19-20 schedule)</u> Monday Room 334 Tuesday Room 300 Thursday Room 330	<u>ENGLISH 3- 4 PM</u> Monday Room 232
<u>SCIENCE 3- 4 PM</u> Thursday Room 126	<u>SOCIAL STUDIES 3-4 PM</u> Monday Room 214 Tuesday Room 211 Thursday Room 211
<u>HEALTH & PE 3-4 PM</u> Tuesday Weight Room & Gym & Health 111	<u>TECHNOLOGY EDUCATION 3-4 PM</u> Tuesday Room 117 & 119
<u>ART 3-4 PM</u> Tuesday (Check with art teacher)	
<u>ALL SUBJECT HOMEWORK HELP 3-4 PM</u> Tuesday and Thursday Room 128	

Senior Web Links

Billings Senior High Website:
<http://www.billingseniorhigh.com/>

Scholarships	Daily Announcements	Activities Schedule
Faculty & Staff Directory	Clubs & Activities	Other

Billings Senior High School Counseling Department Website:
www.bshscounseling.weebly.com

Announcements	Counseling Staff Contact Information	Jobs
Scholarships	Remind	Graduation Requirements
Career Cruising	ACT/SAT	MT Colleges/Universities Info
Training & Certifications	Apprenticeship Info	Cosmetology Schools
Billings Adult & Community Ed	College Visits	Financial Aid
Collegiate Athletic Info	Western Undergraduate Exchange (WUE)	Military

Still Exploring?

- Investigate Montana Career Pathways: <http://www.mus.edu/MCP/index.html>
- Complete assessments in MTCIS: <https://portal.mtcis.intocareers.org/>
- Take the ASVAB in Spring of 2019
- Complete Career Cruising assessments through PowerSchool

Training Programs

Certificate programs

Billings Adult Education Center

- o <http://www.billingsadultcommunityed.org/classes-and-certificates/>

Accounting	Certified Phlebotomy Tech	National Cert. Medical Transcriptionist
Administrative Assistant	Dental Assisting	Paralegal Assistant
Business Management	ECG Technician	Patient Care Tech
Business Office Management	Marketing & Graphics	Web Design
Business Online Marketing	Medical Assistant	Wilderness First Responder
Certified Nurse Assistant	National Certified Medical Coding	Wilderness EMT

Trade or Vocational Training Programs

- Sage Technical Services (CDL Driving School): <http://www.sageschools.com/>
- Yellowstone Institute of Massage Therapy: <http://yellowstonemassage.com/>
- Brewer Dental Assisting Program: <https://www.brewerdentalcenter.com/dental-assisting-program>
- Mossmain College Of Therapeutic Massage: <http://mossmain.com/>
- Lima Hana Massage Education Center: <https://limahana.co/>
- Charter College: <https://www.chartercollege.edu/billings-mt>

Cosmetology Programs

- Academy of Cosmetology: <http://www.academycosmetology.com/>
- Bitterroot School of Cosmetology: <http://bitterrootschoolofcosmetology.com/>
- Blanco Blanco Cosmetology School: <http://www.blanco-blanco.com/>
- Bold Beauty Academy: <http://boldbeautyacademy.com/>
- Butte Academy of Beauty Culture: <http://butteacademyofbeauty.ipage.com/index.html>
- Crevier's School of Cosmetology: <http://www.crevierschool.com/>
- The Salon Professional Academy-Great Falls: <http://www.thesalonprofessionalacademy.com/>
- The Nail Institute: <https://www.thenailinstitute.com/>

Apprenticeship Programs (On the job training)

- Montana Department of Labor and Industry <http://apprenticeship.mt.gov/>
- Apprenticeship MT for High School Students: <http://exploreapprenticeship.mt.gov/>

Job Corps (No-cost education and career technical training programs)

- <http://www.jobcorps.gov/>



Workforce Information



- Billings Job Service Workforce Center: <https://montanaworks.gov/job-service-montana>
- Billings HelpWanted.com: <https://regionalhelpwanted.com/billings-jobs/>
- The Billings Gazette: <http://billingsgazette.com/jobs/>
- Federal Jobs: www.usajobs.gov



Military Career Options



To join the enlisted ranks, in general you must:

- Be a U.S. citizen or Green Card holder.
- Be in good health.
- Be 17 to 40 years old (different branches have different age requirements)
- Have a high school diploma
- Pass the Armed Services Vocational Aptitude Battery (ASVAB) test.



The ASVAB is offered each spring at Billings Senior High School.

Taking the ASVAB does not mean that you will be joining the military, but is an opportunity for students to identify potential career paths.

Military Academies

West Point http://www.usma.edu/SitePages/Home.aspx	United States Naval Academy https://www.usna.edu/
Marine Military Academy http://www.mma-tx.org/	US Coast Guard Academy http://www.cga.edu/
The Citadel http://www.citadel.edu/root/	

ROTC

Founded in 1916, **ROTC** stands for **Reserve Officer Training Corps**. It's a college program offered at over 1,700 colleges and universities across the United States that prepares young adults to become officers in the U.S. Military. Scholarships may be available.

Army ROTC: <https://www.goarmy.com/rotc.html>

Marines ROTC: <http://www.nrotc.navy.mil/marine.html>

Navy ROTC: <http://www.nrotc.navy.mil/>



College/University



ACT/SAT

Retaking the ACT

- Register to retake the ACT at
<https://www.act.org/content/act/en/products-and-services/the-act.html>
- Enter your ACT student ID found on your ACT score sheet
 - If you did not take the ACT, you will not have an ACT ID
- Select the test date you wish to take the ACT
- Pay the fee to take the ACT online
- Upload a photo ID onto the ACT website

Taking the SAT

- [Sign in to your free College Board account.](#)
- Provide your full, legal name and other identifying information. Make sure it's the exact same name and information shown on your photo ID.

- Decide whether to sign up for the SAT with Essay. See which colleges recommend or require it.
- Upload a photo that meets very specific photo requirements.
- Check out, and print your Admission Ticket.

ACT Test Date	Registration Deadline	Late Registration Deadline	ACT Score Release
Sept 14, 2019	Aug 16, 2019	Sept 1, 2019 (Fee)	Sept 24; Oct 10, 2019
Oct 26, 2019	Sept 27, 2019	Oct 13, 2019 (Fee)	Nov 12; Nov 26, 2019
Dec 14, 2019	Nov 8, 2019	Nov 25, 2019 (Fee)	Dec 24, 2019; Jan 7, 2020
Feb 8, 2020	Jan 10, 2020	Jan 17, 2020 (Fee)	Feb 18; Mar 3, 2020
Apr 4, 2020	Feb 29, 2020	Mar 16, 2020 (Fee)	Apr 14; Apr 28, 2020
June 13, 2020	May 8, 2020	May 25, 2020 (Fee)	June 23; July 7, 2020
July 18, 2020	June 19, 2020	June 29, 2020 (Fee)	July 28; Aug 11, 2020
SAT Test Date	Registration Deadline	Late Registration Deadline	SAT Score Release
Aug 24, 2019	July 24, 2019	August 11, 2019 (Fee)	Sept 16, 2019
Oct 5, 2019	Sept 5, 2019	Sept 23, 2019 (Fee)	Oct 18-24, 2019
Nov 2, 2019	Oct 2, 2019	Oct 20, 2019 (Fee)	Nov 15-21, 2019
Dec 7, 2019	Nov 7, 2019	Nov 25, 2019 (Fee)	Dec 20-26, 2019
March 14, 2020	Feb 13, 2020	Feb 24, 2020 (Fee)	March 27-31, 2020
May 2, 2020	April 2, 2020	April 20, 2020 (Fee)	May 15-21, 2020
June 2, 2018	May 3, 2018	May 23, 2018 (Fee)	July 11, 2018

College Fair: Class of 2020 & 2021

**Tuesday, September 17, 2019
10:30-11:30
MSU Billings, Upper Gym**

(Students will be excused for periods 3 & 4)
Students may leave after 2nd period ends at 10:05.

- ✓ Transportation is **NOT** provided.
- ✓ Car-pool as much as possible due to limited parking at MSUB.
- ✓ **Utilize the tunnel under 27th street to get to the gym.**

Signing up for the Post Secondary Fair

- To register & obtain your bar code go to: www.montanacolleges.com
- Attention: To find your high school, select Billings Senior from the drop down list.**
- Do not manually type the school name in the box of your name will not be on the attendance roster.
- You must print off your barcode and bring it to the fair.
- The barcode also registers you for a \$1000 scholarship and allows you to receive college information.

- ✓ **Register by 3:30 on Monday, September 16, 2019**

- Students who register by Monday, September 16th at will be given a school-related absence for the College Fair.
- Registration after this time will allow the student to attend the Fair, but the absence will count towards the 10 days and your parent/guardian will need to call the Attendance Office and excuse you.

✓ **Morning Career Center Students**

- You must register online at www.montanacolleges.com and register at the Career Center with Ms. Peitz.

✓ **The Counseling Department will not print barcodes.**

Be Inspired Week

September 29- October 4

- Apply for college
 - Many Montana colleges and universities waive or defer application fees during this week
- Apply for an apprenticeship
- Apply for a certificate program
- Apply for FAFSA or other financial aid
- Register with Billings Job Service
- Apply for jobs

Billings Senior High Counseling Department will provide an opportunity for seniors to receive additional 1:1 assistance completing college applications.

- October 2, 2019 from 7:30-3:30
- Room: Library Reference room

The Common Application

<http://www.commonapp.org/>

- Create an account at <https://apply.commonapp.org/createaccount>
- Add schools to your list
- Check your schools' specific requirements
- Gather your application materials (transcript, resume, etc.)
- Start your application and when complete submit
 - Make sure to check your application for accuracy

College Admission Requirements

Montana

- Visit https://mus.edu/Prepare/Prepare/MUS_Admission_Standards.asp for specific MUS admission requirements.

In order to receive full admission to a four-year university in the MUS, entering traditional students are required to meet the following standards:

Verify you meet application/college requirements

- Earn at least a 2.5 high school GPA; or
- Rank in the top half of the school's graduating class; or
- Earn a minimum composite score of 22 for the ACT or 1540 for the SAT (exception: MSU-Northern requires ACT score of 20, SAT score of 1440).

College Admission Requirements

Subject Area	MT College Prep Curriculum Requirements	MT Rigorous Core Requirements
Language Arts	4 credits	4 credits
Mathematics	3 credits (Algebra I, Geometry, Algebra II)	*4 credits (Algebra I, Geometry, Algebra II, 1 beyond Algebra II)
Lab Science	2 credits	3 credits
Social Studies	2 credits	3 credits
Electives	2 credits	2 credits

*Based on course availability, three years of mathematics, including a course beyond Algebra II, and four years of laboratory science may be substituted for the four years of math and three years of science requirement.

Out of State:

- Visit each college/university's webpage for specific admission requirements

Paying for College

Federal:

Free Application for Federal Student Aid (FAFSA)

Completing and submitting the FAFSA is free and quick, and it gives you access to the largest source of financial aid to pay for college or career school. Many states and colleges use FAFSA data to determine eligibility for state and school aid.

- Everyone should complete the FAFSA no matter income, age or grades
- Attend FAFSA night in the fall and spring
- Create your FSA ID online at <https://fsaid.ed.gov/npas/index.htm>
 - o Both student and parent/guardian will need to create a FSA ID
- Complete your Free Application for Federal Student Aid (FAFSA) online at <https://fafsa.gov/>
- Accept award
- Deadlines: File from October 1, 20XX to June 30, 20XX (Reapply every year)
 - o However, there are a few federal student aid programs that have limited funds, so be sure to apply as soon as you can once the FAFSA form is available for the year you'll be attending school.

State:

- You can find state deadlines at fafsa.gov. Note that several states have financial aid programs with limited funds and therefore have a deadline of "as soon as possible (after the FAFSA form becomes available)."

College:

- Go to your college/universities website and contact its financial aid office to locate school specific scholarships.

- School deadlines are usually early in the year (often in February or March, although some are even earlier now that the FAFSA form is available in October).

High School:

- Go to www.bshscounseling.weebly.com to apply for scholarships advertised through the counseling department.

Scholarships

- Check WUE/WICHE at <https://www.wiche.edu/wue>
- MTCIS Scholarships
https://mtcis.intocareers.org/index_cluster.aspx?FileID=Aid&xsl=index_cluster.xsl&ClusterNum=800000#CurrentCluster
- Reach Higher Montana Scholly @ <https://www.reachhighermontana.org/scholarships/>
- Scholarships.com
- Fast Web
- <http://www.mus.edu/Prepare/Pay/Scholarships>
- MUS Honor Scholarship https://mus.edu/Prepare/Pay/Scholarships/MUS_Honor_Scholarship.asp
- Apply for scholarships through the individual institutions to which you are applying. (For example: Search for “scholarships” on MSUB, MSU, UM, Rocky, etc.)
- Apply for scholarships through parents’ employers, churches, business, federal agencies, etc.
- Scholarships given to BSHS Counseling Department are located online at <http://bshscounseling.weebly.com/>.

Did you?

- Type your scholarship applications?
- Double check your application and essays for errors?
- Submit what was required or recommended in the application?
- Submit scholarships by the deadline?
- Send a thank you note?

Transcripts can be requested in the Counseling Office, but completing the transcript request form and turning it into the counseling secretary, Lana.

Collegiate Athletic Checklist

NAIA

- Register for NAIA at <https://www.playnaia.org/>
- Confirm NAIA eligibility at <https://www.playnaia.org/eligibility-center>
- Take or retake the ACT/SAT
- Research/narrow down my college list
- Initiate/continue conversations with college coaches
 - Attend camps, fill out questionnaires, email stats/highlight reel and follow up with phone call, visit campuses and alert coach to set up meeting.
- Consult with my counselor to confirm I'm registered for the right courses senior year
- If I failed any core courses, this is my last chance to take summer school to correct F's

NCAA Division I and Division II

- NCAA DI/DII and NAIA athletes register with the NCAA Eligibility Center at eligibilitycenter.org.

- Confirm Division I requirements <http://www.ncaa.org/student-athletes/play-division-i-sports>
- Take or retake the ACT/SAT
- Research/narrow down my college list
- Initiate/continue conversations with college coaches
 - Attend camps, fill out questionnaires, email stats/highlight reel and follow up with phone call, visit campuses and alert coach to set up meeting.
- Consult with my counselor to confirm I'm registered for the right courses senior year
- If I failed any core courses, this is my last chance to take summer school to correct F's

16 Common Required Core Courses

- Four years of English
- Three years of math (Algebra 1 or higher)
- Two years of natural/physical science
- One additional year of English, math or natural/physical science
- Two years of social science
- Four additional years of English, math, natural/physical science, social science, foreign language, comparative religion or philosophy
- Complete 10 core courses, including seven in English, math or natural/physical science, before your seventh semester. Once you begin your seventh semester, you may not repeat or replace any of those 10 courses to improve your core-course GPA.
- Earn at least a 2.3 GPA in your core courses.



Sample Documents



Scholarship Essay/Letter of Application

Your address
City, State, Zip

Date

Dear Scholarship Committee (or use the name of the person you are addressing):

First paragraph – identify what you are applying for.

I am applying for (name of scholarship) because (your reason for applying).

Second paragraph (or combine with first paragraph) – explain your goals.

I want to pursue a degree in (career) because (describe your interests and goals).

Third paragraph-talk about yourself, including what the scholarship committee wants to know about you. Tell about your important life experiences, your activities in school, your community or church, and what you have learned from these experiences. Emphasize any responsibilities you have had or awards you have received. Answer any questions the scholarship committee wants to know about you.

Fourth paragraph – summarize how you have met their requirements.

I have met all the qualifications and have included (list items, if any, you are attaching to back up what you have referred to in your application). Add any other information they have requested, such as names of references and contact information.

Sincerely,

Signature

Your name

Brandon U. Bronc
425 Grand Ave.
Billings, MT 59101
(406) 281-5400
Brandon.U.Bronc@gmail.com

Objective

To obtain a full-time position with Napa Auto **OR** To obtain the Billings Education Foundation Scholarship

Education

Billings Senior High School, Billings, MT

May 24, 2020

High School Diploma

Courses: English 1-4, Earth Science, Biology, Algebra I, II, Geometry, World and US History, Auto Care, Engine Fundamentals, Accounting 1 & 11, Café Protégé.

Experience

Dairy Queen Customer Service Associate

August 2014-Present

- Provide customer service
- Responsible for ensuring the cash register is balanced at the beginning and end of each shift
- Assist with the preparation of customer food and beverage orders
- Developed communication and customer service skills

Bronc Family Farm

Summers, 2014-2017

- Assisted with maintained and repair of fences
- Responsible to feed and water livestock
- Learned basic tractor maintenance and repair

Skills and Abilities

- Dependable and punctual
- Strong organizational skills
- Excellent oral communication skills
- Hard worker
- Excellent computer and technology skills

High School Activities

- Ford AAA Competition/Student Advisory Council (11, 12)

Hobbies and Interests

- Automotive Mechanics
- Skiing
- Hunting and Fishing

References

Mr. Bob Smith, Manager
Dairy Queen, Billings, MT
406-555-1234
bob@dairyqueenblgs.com

Ms. Janice Smith, Counselor
Billings Senior High
406-281-5400
smithj@billingssschools.com

Mr. Joe Bronc, Owner
Bronc Family Farm
406-690-4567
Broncfarms.com



Montana Army National Guard Interest Sheet



MONTANA ARMY NATIONAL GUARD

Name: _____ Birth Date: _____

Graduation Year _____

Counselor _____

What are your plans after high school? _____

Would you like additional information on the Army National Guard and paying for college?

Yes No



Your Comments:

Thank You

ALWAYS READY, ALWAYS THERE



Montana Army National Guard